

Charitable IRA Rollover Distribution Request

Dear Sir or Madam,

Please accept this letter as my request to make a charitable contribution from my Individual Retirement Account, number: _____, as provided by Sec 408(d) (8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of \$_____ payable to Calvary Lutheran Church, a 501(c)(3) tax exempt charitable organization (Tax ID: 41-0872489), at the following address:

Calvary Lutheran Church
2508 Washington Ave.
Bemidji, MN 56601

In your transmittal to Calvary Lutheran Church, please state my name and address as the donor of record in connection with this transfer, and copy me on your transmittal. It is my intention to have this transfer qualify during the 2017 tax year; therefore, it is imperative that this distribution be postmarked no later than December 31, 2017.

If you have any questions or concerns regarding this request, I can be reached by phone with the following number: _____

Thank you for your prompt attention to and assistance with this matter.

Sincerely,